



## MADELEY TOWN COUNCIL

Jubilee House  
74 High Street, Madeley,  
Telford, Shropshire, TF7 5AH  
Tel: 01952 567280

Email: [phil@madeleytowncouncil.gov.uk](mailto:phil@madeleytowncouncil.gov.uk)  
Website: [www.madeleytowncouncil.gov.uk](http://www.madeleytowncouncil.gov.uk)

Town Clerk: Alison Hinks  
1 April 2025

Notice is hereby given that the next meeting of **Madeley Town Council** will be held on **Monday 7 April 2025** commencing at **6.30 pm** at **Jubilee House, High Street, Madeley.**

### AGENDA

1. Apologies for Absence – to approve
2. Remarks from the Mayor
3. Public Discussion
4. Declaration of Interests
5. Presentation by the Anstice Community Trust – Business Plan 2025 – 2029 **APPENDIX A**
6. Minutes  
Minutes of the Full Council held on 3 February 2025 – *to confirm and approve* **APPENDIX B**
7. Services Report – *to note* **APPENDIX C**
8. Projects Report – *to note* **APPENDIX D**
9. Committee Meetings – *to note*
  - 9.1 Draft minutes from Leisure & Community Committee – 3 March 2025 **APPENDIX E**
  - 9.2 Draft minutes from Environment Committee – 10 March 2025 **APPENDIX F**
  - 9.3 Draft minutes from Finance & General Purpose Committee – 17 March 2025 **APPENDIX G**
10. Budget and Financial Reports – *to note, discuss and agree*
  - 10.1 Expenditure paid from 01 January – 31 January 2025 **APPENDIX H**
  - 10.2 Income received from 01 January – 31 January 2025 **APPENDIX I**
  - 10.3 Budget Cashbook Report from 01 April – 31 January 2025 **APPENDIX J**
  - 10.4 2024-25 Budget Monitoring **APPENDIX K**
11. Madeley Place Plan Project Update – *to review and agree* **APPENDIX L**
12. Policy Updates – *to review and agree*
  - 12.1 Draft Health & Safety Policy **APPENDIX M**
13. Review of Madeley Town Council Meeting Structure – *to discuss and agree*
14. Telford & Wrekin Council Scrutiny Work Programme Review 2025/26 – *to discuss and agree*
15. Telford and Wrekin Community Governance Review 2025 – *to discuss and agree*
16. Telford and Wrekin Local Plan – final public review – *to discuss and agree*
17. Exclusion of Press and Public - That, because of the confidential nature of the business about to be transacted, councillors consider a resolution to exclude press and public from the meeting in accordance with the Public Bodies (Admissions to Meetings) Act 1960 sec.1 to consider the following item –
  - 17.1 The Hub on the Hill Community Café – *to discuss and agree* **APPENDIX N**
  - 17.2 Staffing Update – *to note*
18. Correspondence
19. Information
20. Date of Next Meeting  
The Annual Parish Meeting is arranged for 6.30pm on Monday 28 April 2025 at Jubilee House, High Street, Madeley.  
The Annual Meeting of Madeley Town Council is arranged for 6.30pm on Monday 12 May 2025 at Jubilee House, High Street, Madeley.

*Alison Hinks*

Alison Hinks, Madeley Town Clerk