



MADELEY TOWN COUNCIL

Jubilee House
74 High Street, Madeley,
Telford, Shropshire, TF7 5AH
Tel: 01952 567280

Email: phil@madeleytowncouncil.gov.uk
Website: www.madeleytowncouncil.gov.uk

Town Clerk: Alison Hinks
27 November 2024

Notice is hereby given that the next meeting of **Madeley Town Council** will be held on **Monday 2 December 2024** commencing at **6.30 pm** at **Jubilee House, High Street, Madeley.**

AGENDA

1. Apologies for Absence – to approve
2. Remarks from the Mayor
3. Public Discussion
4. Declaration of Interests
5. Minutes
Minutes of the Annual Council Meeting held on 2 October 2024 – *to confirm and approve* **APPENDIX A**
6. Casual Vacancies – *to agree*
7. Services Report – *to note* **APPENDIX B**
8. Projects Report – *to note* **APPENDIX C**
9. Committee Meetings – *to note*
 - 9.1 Draft minutes from Leisure & Community Committee – 4 November 2024 **APPENDIX D**
 - 9.2 Draft minutes from Environment Committee – 11 November 2024 **APPENDIX E**
 - 9.3 Draft minutes from Finance & General Purpose Committee – 18 November 2024 **APPENDIX F**
10. Budget and Financial Reports – *to note, discuss and agree*
 - 10.1 Expenditure paid from 01 August 2024 – 30 September 2024 **APPENDIX G**
 - 10.2 Income received from 01 August 2024 – 30 September 2024 **APPENDIX H**
 - 10.3 Budget Cashbook Report from 01 April 2024 – 30 September 2024 **APPENDIX I**
 - 10.4 Budget Comparison Report to 01 April 2024 – 30 September 2024 **APPENDIX J**
 - 10.5 Half Yearly Budget Monitoring & 2025/26 Budget Setting Process **APPENDIX K**
11. Policy Updates – *to review and agree*
 - 11.1 Artificial Intelligence (AI) Policy **APPENDIX L**
12. Exclusion of Press and Public - That, because of the confidential nature of the business about to be transacted, councillors consider a resolution to exclude press and public from the meeting in accordance with the Public Bodies (Admissions to Meetings) Act 1960 sec.1 to consider the following item –
 - 12.1 Update on The Hub on the Hill – *to discuss and approve* **APPENDIX M**
 - 12.2 Staffing Update – *to note*
13. Correspondence
14. Information
15. Date of Next Meeting

The next meeting of Madeley Town Council is arranged for Monday 3 February 2025 at 6.30pm at Jubilee House, High Street, Madeley

Alison Hinks

Alison Hinks, Madeley Town Clerk