

## Madeley Living History Project Management Committee.

### Minutes of the meeting held on 20<sup>th</sup> March at Madeley Library

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**PRESENT:** Ben Whittle (Chair), Janet Doody (Treasurer), Gwen Groves, Cllr Dave Davies, Rob Breeze, Marilyn Higson.  
Fay Bailey (Project Manager) Kath Petty (Parish Clerk)

**Apologies:** John Powell, Jonathon Lloyd

Prior to the start of the meeting Kath Petty reported that some committee members had difficulty attending if they did not receive sufficient notice of the meeting. It was therefore suggested that the meeting dates to December should be arranged in advance and were agreed as follows: -

Thursday 8<sup>th</sup> May

Thursday 12<sup>th</sup> June

Thursday 24<sup>th</sup> July

Thursday 11<sup>th</sup> September

Thursday 16<sup>th</sup> October – Annual General Meeting

Thursday 4<sup>th</sup> December

All meetings will take place at 7.30 at Madeley Library. The list of dates will be circulated to members as soon as possible.

#### 1. Minutes of the meeting held on 16<sup>th</sup> January 2003

The minutes of the last meeting were agreed as a true record.

##### 1.1 Matters Arising

(1.1) Rob Breeze has had difficulties contacting WEA to discuss training courses but will continue to try. In the meantime Kath Petty has had a meeting with Sue Challis (WEA), Sue has undertaken to nominate another committee member to replace their previous nominee. Courses provided by the WEA were also discussed and it was suggested that if the Living History Project identifies a group of people interested in a particular subject, the WEA could provide a course at a minimal payment. The Living History Project could advertise any such courses to the Friends and also to any other Local History Groups. The meeting agreed that this kind of partnership working would be to the benefit of all concerned.

(2.3) Rob Breeze reported that the Local Studies Group have identified a project that can be funded with the money raised by the sale of the calendars. The group has agreed to look into the restoration of a grave in St Michael's Churchyard. The grave was formerly covered in mosaic, which has fallen off and is in store awaiting reinstatement. Photographs of the original grave are available; therefore its restoration should be a relatively straightforward task.

(3) The computerised archive system has not yet been purchased. Permission to make the expenditure has first to be given from Madeley Parish Council.

#### 2. Amendment to the Constitution

Following advice from a Charity Commissioner regarding the Objects of the Association/Charity, it was: -

**Agreed** – the section C Objects should read

‘To improve the quality of life of the residents of Madeley Parish by: -

- a) The stimulation of public interest in local history
- b) The promotion of community education projects
- c) The collection and maintenance of archive resources’

The amended constitution was signed by those present

**3. Bank Account**

Kath had previously written to the signatories regarding the continuing difficulties over opening a bank account. The original proof of identity that had been supplied was no longer considered valid and the bank had asked for further documentation to be supplied and further confirmation in writing from those people who wished to remain signatories and those who no longer wished to be considered. Those present had brought documentation with them and further arrangements were made for the collection of signatures and additional documentation. Enquiries have been made with other banks but it seems that all procedures are now as onerous as those adopted by the Co-operative Bank.

**4. Charitable Status**

No further progress can be made in obtaining Charitable Status until the bank account is opened. Copies of the Charity Commission publications CC3 (Responsibilities of Charity Trustees) and CC21 (Registering as a Charity) were distributed to those present.

**5. Project Managers Report**

Fay Bailey presented her report (attached) for member's information. Additional to the report is the following information: -

1. Members discussed the Sutton Hill Book Project and agreed that the Christmas Lights on 28<sup>th</sup> November is an ideal opportunity to launch and promote the book.
2. Although a decision from The Heritage Lottery Fund will be given next week, the Diocese has not officially given permission for the work to be carried out. This is not expected to cause any difficulties.
3. Fay asked for two committee members to assist with the judging of the logo designed by Houghton School. Gwen Groves and Ben Whittle volunteered their services. Rob Breeze asked them to consider clarity for printing requirements when making their decision.

**6. Date of the next Meeting**

The next meeting of the Madeley Living History Project Management Committee will take place on Thursday 8<sup>th</sup> May, 7.30 at Madeley Library.

There being no further business, the Chair declared the meeting closed at 8.25pm.

Signed..... Chair.....