

Madeley Living History Project Management Committee
Minutes of the Meeting held on 16th January 2003 at Madeley Library

PRESENT: Ben Whittle (Chair), Janet Doody (Treasurer), Marilyn Higson, Jonathon Lloyd, John Powell, Cllr Rob Breeze, Gwen Groves, Cllr Dave Davies.

Fay Bailey (Project Manager)

Apologies: Kath Petty

1. Minutes of the Meetings held on 5th September 2002 & 24th October 2002

The minutes of the above meetings were agreed as a true record

1.1 Matters Arising

Jonathon Lloyd & Fay Bailey have yet to meet to discuss linking the World Heritage Site Management Plan to the Old Town/New Town Project, but plan to do so before the next Management Group Meeting.

Cllr Breeze informed the meeting that he had not yet contacted the WEA to assess the feasibility of running a training course in the storage and retrieval of archive material, and the accessing of web sites to research family history.

The meeting was informed that no further steps had been taken towards charity registration as a bank account had not been set up for the Living History Project. Two members of the Management Group (Janet Doody & Marilyn Higson) had volunteered to become signatories and their details had been sent to the Co-operative Bank.

Members of the committee commented that Janet Doody had volunteered to become the Treasurer of the Project, not Gwen Groves. The minutes of the 24th October were amended accordingly.

2. Project Manager's Report

Fay Bailey submitted her report for the period and also discussed a revised edition of the Project Time Line 2002/2003 (attached). Projects discussed included the Russell Road Exhibition, the Old Town/New Town Project, the Nine Men of Madeley Project, the Friends of the Madeley Living History Project, the logo project and the proposed joint project with the Severn Gorge Countryside Trust.

2.1 The Russell Road Exhibition

The meeting was informed that part of the display had collapsed during the exhibition's stay at Sutton Hill Community Centre. Fay Bailey expressed concerns about leaving the exhibition unattended at other venues. The meeting agreed this incident should not deter the Project

Manager from displaying the exhibition and a number of suitable venues were suggested including: local pubs (the Anstice and the Six Bells), Churches, the Fletcher Memorial Hall, Hall Barn and the Rest Room.

2.2 The Old Town/ New Town Project

The meeting was informed that the Old Town/New Town Citizenship project at Madeley Court School had produced disappointing results. The Old Town/New Town Project will be revised and reintroduced into schools in the Summer Term.

2.3 The Nine Men of Madeley Project

Cllr Breeze informed the meeting that the Madeley Local Studies Group had raised a substantial sum of money from the sale of the Madeley Calendar and wished to use it to part fund a local project. As matched funding for the Nine Men of Madeley Restoration Project had already been sought from Madeley Parish Council, it was agreed that the money raised by the Local Studies Group be used as matched funding for an alternative project (to be decided by the members of the Local Studies Group).

2.4 Friends of the Madeley Living History Project

The meeting was informed that Friends membership continued to grow steadily. It was intended that the next Friends event would be in March/April and would be either a trip to Attingham Park or Sunny Croft. Jonathon Lloyd suggested meeting with other similar groups and sharing ideas. Marilyn Higson suggested a number of local history groups who may be interested.

2.5 Logo Project

Fay Bailey informed the meeting that she had contacted Haughton School and they had expressed an interest in taking part in the logo project. Cllr Breeze volunteered to produce a set of design guidelines prior to the start of the project.

2.6 Joint Project with the Severn Gorge Countryside Trust

Madeley Hall (the former home of the Anstice family and the focus of this project) lies just outside the boundary of Madeley Parish. As concerns were raised about this project, Jonathon Lloyd suggested working in partnership with Ironbridge Gorge Parish Council.

3. Computerised Archive System

Fay Bailey recommended the purchase of 'Catalist for Windows' a basic archive database system. The database would be used to store photographs and archive information from both the Living History Project and the Local Studies Group. Cllr Breeze expressed concerns about the

transferability of data from this system to other database packages. Fay Bailey agreed to discuss these concerns with the manufacturers.

- 4. Sutton Hill Book Project – Professional Assistance & Guidance**
Marilyn Higson agreed to pass on any publishers information she had received as Chair of the Wrekin Local Studies Forum and suggested looking through the local history books in the Library to source a suitable publisher. Fay Bailey will discuss this matter further with John Powell.
- 5. Next Meeting**
The next meeting of the Madeley Living History Project will take place on Thursday 20th March, 2003, 7.30pm, Madeley Library.

There being no further business the Chair declared the meeting closed at 9.10pm.