

**Madeley Living History Project Management Committee**  
**Minutes of the Special Meeting held on 8<sup>th</sup> August 2002**  
**7.00pm at Madeley Library**

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**Present:** Cllr Rob Breeze, Cllr Peter Taylor, Cllr Gill Green, Cllr Dave Davis,  
Ben Whittle.  
Fay Bailey, Kath Petty.

**Apologies:** John Powell, Marilyn Higson, Jane Siddons

**1. Appointment of Officers**

**1.1 Appointment of Treasurer**

It was proposed, seconded and unanimously agreed that Peter Taylor be appointed Treasurer of the Madeley Living History Project

**1.2 Appointment of Secretary**

It was proposed, seconded and unanimously agreed that Gill Green be appointed as Secretary of The Madeley Living History Project.

**2. Bank Account**

Information was given regarding the Co-op Bank, Community Direct Account. Rob Breeze and Gill Green queried the use of the Co-op Bank, other committee members have had experience of using the Co-op bank and found it to be convenient; cash can be paid in at the local Post Office and the bank staff are very helpful and used to dealing with charities and community organisations. Peter Taylor and Ben Whittle moved to proceed with the opening of a Co-op Account.

Agreed unanimously

The criteria and mandate were discussed and it was resolved that sections 1 to 6 of the Community Direct Mandate be approved. The Applications Form and the Mandate were completed and signed.

Previous contact with the Co-operative bank had advised that points 7 and 8 were not applicable to Madeley Living History Project.

**3. Signatories**

In a telephone conversation prior to the meeting, John Powell had expressed his willingness to be a signatory to the account.

Other signatories were agreed to be Ben Whittle (Chair), Peter Taylor (Treasurer), and Dave Davies. All signatories agreed to provide proof of private addresses after the meeting.

It was further resolved that any two of the four signatories could sign the cheques.

**4. Pass Number**

A confidential pass number was agreed and noted on the application form.

**5. Date of Next Meeting**

The next meeting of the Management Committee of the Madeley Living History Project was confirmed as being 5<sup>th</sup> September 2002.

There being no further business, the Chair declared the meeting closed at 7.40.

Signed.....Dated.....