

Madeley Living History Project Management Committee
Minutes of the Meeting held on 5th September 2002, at Madeley Library

PRESENT: Ben Whittle (Chair), Cllr Gill Green, Cllr Peter Taylor, Cllr Rob Breeze, John Powell, Jonathan Lloyd, Marilyn Higson.

Fay Bailey (Project Manager), Kath Petty

Apologies: Frances Jones

1. Minutes of the Meetings held on 27th June 2002 & 8th August 2002

The minutes of the above meetings were agreed as a true record

1.1 Matters Arising

The meeting was informed that Pat McCarthy (Project Officer, Madeley Parish Council) has met with Keith Whitton (Neighbourhood Co-ordinator) to discuss consultation with Woodside residents as part of the Regeneration Project. There is a proposal to host an event in partnership with the Neighbourhood Initiatives Foundation. This will give the Living History Project access to the information gathered with a view to using it for a future project.

It was further reported that the application for a bank account had been declined, no details as to the reason are currently available. The result of this decision is that the Project will be unable to submit an application to 'Awards for All'.

Madeley Parish Council has not yet agreed on the future of the Coach House. A meeting of Councillors and Officers will take place on Tuesday 10th September to discuss the options and to make recommendations to the Council.

2. Project Managers Report

Fay Bailey submitted her report for the period (attached). Ongoing projects include the Friends of the Living History Project, The Sutton Hill Book (name to be decided), Old Town New Town, Russell Road and database archive systems.

2.1 Sutton Hill Book

John Powell informed the meeting that he has contact with Emyr Thomas, a key figure in Telford Development Corporation, who in turn has access to much of the early TDC material. Additionally, original reports and photographs are stored in the museum library and can be made available.

2.2 Old Town New Town

Jonathan Lloyd felt that the project could be linked to the World Heritage Plan and it was agreed that he and Fay should meet outside the meeting for further discussion.

2.3 Database

Peter Taylor has information on various programmes and will discuss alternative options with Fay.

Rob Breeze pointed out that through the Study Group and the Madeley Web meeting a need for training has been identified. It was agreed that enquiries with WEA will be made to assess the feasibility of running a bespoke training course in the storage and retrieval of archive material, and the accessing of web sites to research family history.

3. Annual General Meeting

It was agreed that the Annual General Meeting will take place on Thursday 24th October, 7.30 at Madeley Library. Bob Breeze and Ben Whittle agreed to present a slide show on Pictures of old Madeley as part of the proceedings. It was further suggested that Toby Neil could be invited to speak, but agreed to defer the invitation, perhaps to next year.

The meeting will be advertised through posters and the Friends will receive a personal invitation in the post, with a nomination form for committee membership.

The running order was agreed as follows: -

7.30 The business of the meeting (Agenda to be organised by the Chair)

8.00 Slide show and presentation.

8.30 Refreshments

4. Charity Registration

All the necessary documentation has been received but until the bank account has been opened cannot be completed. Various documents need to be made available to the trustees (Management Committee) these will be copied and sent through the post.

It was also pointed out that The Living History project should have some funds of its own, both to give credibility to the Charity application, but also to aid future funding bids. An application will be made to Madeley Parish Council to ask if the budgeted project running costs could be awarded to the Management Committee as staged funding.

5. Next Meeting

The next meeting of the Living History Project Management Group will be the Annual General Meeting on Thursday 24th October 2002. The subsequent meeting will take place on Thursday 5th December 2002. Both meetings will commence at 7.30 and will be held at Madeley Library.

There being no further business the Chair declared the meeting closed at 8.40pm.

Signed.....Dated.....