

Madeley Town Council

Minutes of the Environment Committee of Madeley Town Council held on
Monday, 3rd February 2020, at Jubilee House, High Street, Madeley
commencing at 6.30 p.m.

PRESENT: Councillors: P Taylor (Chair), AR England (ex officio), J Jones, A Mackenzie,
G Spruce, D White
Deputy Clerk
Environment Officer

E19/42 **Apologies**
Cllr AA England - Working

Resolved:
To accept the apologies.

E19/43 **Remarks from the Chair**
There were none.

E19/44 **Public Discussion**
Members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda. The period of time which is designated for public participation shall not exceed 15 minutes.
There were no members of the public present.

E19/45 **Declarations of Interest**
There were none.

E19/46 **Minutes**
Resolved:
That the minutes of the Environment Committee meeting held on Monday 25th November 2019 be confirmed and approved for signature.

E19/47 **Strategy**
This is a standing item on the Agenda but there was nothing to discuss on this occasion.

E19/48 **Finance**
48.1 Expenditure Approval
to approve expenditure transactions
The Responsible Finance Officer had prepared an Expenditure Transactions Approval List report for the period to 28th January 2020.
Resolved:
That the expenditure transactions recorded on the Transactions Approval List report be confirmed and approved for payment.

48.2 Financial Summary – Cashbook

To note Financial Status report

The Responsible Finance Officer had prepared the Financial Summary – Cashbook report for the period 1st April 2019 – 28th January 2020 for information.

Noted.

Financial Comparison Report

To note actual monies received and spent compared to 2019/20 budget.

The Responsible Finance Officer had prepared the Financial Comparison Report for the period between 1st April 2019 and 28th January 2020 for information.

Noted.

E19/49 Public Realm – Action Plan Report

To work in partnership with the Local Authority to identify and implement environmental improvements.

A revised and updated Action Plan for the Environment Committee covering Public Realm was presented (see Appendix A).

Noted.

49.1 Hanging Baskets for Jubilee House and Russell Square

Madeley Town Council has awarded the 2020 contract for hanging baskets to Limetree Landscape Services and Nurseries Ltd (see Minute E19/35.3). Local businesses are charged £50 for each hanging basket that they order.

Resolved:

To order four hanging baskets for Jubilee House and three baskets for the hanging basket pole in Russell Square.

49.2 Parking in Park Avenue outside the Post Office

A report on parking on Park Avenue was discussed. It was agreed that parking on Park Avenue alongside Russell Square is causing an obstruction, especially when cars are parked on the yellow lines beyond the legitimate parking area.

Resolved:

To talk to the Telford & Wrekin Council Highways Department about removing general parking from Park Avenue and replacing it with disabled persons parking bays, ideally in a new lay-by.

49.3 Parking on Grass Verges near Schools

It was noted that parents taking children to and from schools are using grass verges near the school as unofficial parking areas. This results in damage to the verges to the point where there is no grass left and it is just an area of mud. Generally, the parking near schools at the beginning and end of the school day is chaotic and an accident waiting to happen. It was noted that the new Enforcement Officers will be patrolling near

schools.

Resolved:

To suggest that the manager of the Civil Parking Enforcement Officers and a representative from the Police are invited to the next Full Council meeting to talk about strategies for improving parking outside schools and to draw attention to other areas where inconsiderate parking is a problem.

E19/50 Open Spaces – Action Plan Report

To seek involvement and influence in the management and improvement of recreational and public open spaces.

A revised and updated Action Plan for the Environment Committee covering Open Spaces was presented (see Appendix A).

Noted.

50.1 Regular Grass Cut in the Community Orchard

The Environment Officer presented a report about grass cutting in the Community Orchard. He said that the regular grass cutting has become a burden for the volunteers and that he would like to encourage them by employing a local contractor to cut the grass. The volunteers could then concentrate their efforts on the shrub beds and the trees. He recommended that a local contractor cuts the grass on a fortnightly basis, which would be 15 cuts during a 30 week growing season. A quotation of £1,500 had been received.

There was a discussion about whether fortnightly grass cutting was necessary.

Resolved:

To pay a local contractor £1,200 for 12 visits to cut the grass in the Community Orchard over the 30 week growing period with a review part way through the season.

Cllr J Jones reminded the Committee about the Councillors' Pride Fund, from which ward members can allocate £1,000 towards an environmental project or group.

Resolved:

To ask Borough Councillors if they would be willing to allocate £250 each to the cost of cutting the grass in the orchard.

50.2 Continuation of the Funding for the Telford Woods Project

The Environment Officer presented a report about the Telford Woods Project, together with an illustrated report from Telford Woods about the weekly work parties. Madeley Town Council entered into a Service Level Agreement with Small Woods to deliver a six month pilot of the Telford Woods project from September 2019 until March 2020. During this time groups of volunteers using community services at the Court Street

Medical Practice and the Hub on the Hill Community Centre, as well as corporate teams from Jaguar/Land Rover, Reassure and the Co-op have been supervised to undertake litter picks, various footpath maintenance tasks, accessibility improvements, fencing, habitat creation and invasive species/scrub clearance tasks. The pilot project has been genuinely useful for green space conservation and maintenance and so the Environment Officer would like to extend it for another year.

Resolved:

To recommend to the Finance & General Purposes Committee that Madeley Town Council should enter into a Service Level Agreement with Small Woods to deliver the Telford Woods project from 1st April 2020 until 31st March 2021 at a cost of £6,000 for the year.

Cllr D White abstained from voting.

E19/51

Planning & Conservation – Action Plan Report

To work with partners to promote, improve and protect the heritage of Madeley civic parish in general and the World Heritage Site in particular.

A revised and updated Action Plan for the Environment Committee covering Planning & Conservation was presented (see Appendix A).

Noted.

51.1 Planning Applications

To receive report of submissions under delegated powers.

A register of planning applications received is circulated to members of the Environment Committee and relevant Ward Councillors weekly.

A report of applications dealt with under delegated powers (LGA 1972 s101) was presented for information (Appendix B).

Tesco Stores Ltd was commended for its intention to install a solar photovoltaic system on the roof.

Noted.

51.2 Ironbridge Power Station Redevelopment

A report was received from the Planning & Regeneration Officer regarding the redevelopment of the Ironbridge Power Station site. Madeley Town Council has been directly consulted on two planning applications connected with the redevelopment. Although the Power Station site does not lie within Madeley Parish, the size of the project means that there could be implications for Madeley, especially regarding traffic. The statutory consultation period ends on 6th March 2020. The World Heritage Site Steering Group, on which Cllr A Mackenzie represents Madeley Town Council, is going to be briefed as a group on the applications at their next meeting.

Resolved:

To respond to the consultation with concerns about additional traffic on the Ironbridge by-pass, around the Castlefields Roundabout and through

Ironbridge, especially if it is not possible to re-establish the rail line from the site.

E19/52 **Correspondence**

There was none.

E19/53 **Information**

There was none.

E19/54 **Date of Next Meeting**

The next meeting of the Environment Committee of Madeley Town Council is scheduled to take place on Monday, 6th April 2020 at Jubilee House, High Street, Madeley, commencing at 6.30 p.m.

There being no further business, the Chair declared the meeting closed at 7.15 p.m.

Signed:

Dated:

(Chair)

Environment Action Plan for meeting on 3rd February 2020

APPENDIX A

Area of Interest: E1 – Public Realm

Strategic Aim - To work in partnership with the Local Authority to identify and implement environmental improvements

| Ongoing work | Key Project | Target Date for Completion | Lead Officer | Notes |
|-------------------------------|--|----------------------------|--------------|---|
| Local Environment in general. | Monitoring the public realm and dealing with issues as they arise. | On-going | C Hallam | (e.g.) fly tipping / over flowing litter bins / litter accumulations / street lighting / street furniture / road sweeping / trees / encroachment of vegetation. |
| | Weekly supervision & identifying environmental works for Community Payback / Telford Woods across the Parish. | On-going | | |
| | Continue to Support local friends of groups. | On-going | | |
| | Explore opportunities for further partnership working with neighbouring parishes. | On-going | | |
| | Identify and bring forward new improvement schemes for possible MTC funding, (i.e.) ROW's, & general environment spending. | On-going | | |

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| | <p>Explore opportunities for Top up services with idverde.</p> <p>Push TWC to commit additional funds to be spent within the Parish.</p> <p>Continue to support Ward walks as and when required.</p> <p>Represent & update local groups such as Telford Green Spaces Partnership & Local Access Forum on current projects at MTC.</p> | <p>On-going</p> <p>On-going</p> <p>On-going</p> | | |
| Hanging Baskets | Contract for hanging baskets for businesses in Madeley Centre | | C Hallam | <p>25.11.19 – Env Committee resolved to award the contract for hanging baskets in 2020 to Limetree Landscape Services & Nurseries Ltd</p> <p>EO has written to businesses that had hanging baskets in 2019 to see if they want to order baskets for 2020 at a cost of £50 each</p> |
| Russell Green | Improvements to the Village Green | Through summer of 2020 | C Hallam | <p>25.11.19 Env Committee resolved to buy a top up service from idverde whereby grass on Russell Green would be cut weekly using a cut and collect machine</p> <p>25.11.19 Env Committee resolved to install 10 hanging baskets on poles alongside path through Russell Green</p> |
| Vehicle | | | | |

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| Highway Safety | Management of Speed indicator devices | On-going | C Hallam | <p>28.01.19 – Committee resolved to keep the SIDs in four fixed locations after 31.03.19.</p> <p>One of the units has now failed to operate at all, leaving three in use on Sutton Hill ring rd.</p> <p>The batteries are being changed on a three-week turnaround by the Environment officer.</p> |
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Area of Interest: E2 – Open Spaces

Strategic Aim - To seek involvement and influence in the management and improvement of recreational and public open spaces.

| Ongoing work | Key Project | Target Date for Completion | Lead Officer | Notes |
|---------------|---|--------------------------------------|--------------|---|
| Rights of Way | Note: 08.04.19 – Environment Committee resolved to approve the work to ROWs and bridges to a maximum total cost of £8,000 24.06.19 – Environment Committee resolved to approve the actual total cost of £9,947 | | | |
| | Purchase and install 11 new directional posts Replace way marker posts (where needed) | June 2019 October 2019 | C Hallam | The Skills & Enterprise Hub are making the directional posts. A local company will install the posts at a cost of £36 per post. Completed |
| | Install 10 sets of new hand rails across the pitmounds. Replace 44 rotten steps. | December 2019 | C Hallam | 3 quotations were obtained for the work. Midland Playscape provided the lowest quotation. Work starts week commencing 16.09.19 Completed. |
| | Hay Incline Plane will be now included for replacement of 47 steps & new handrail. | December 2019 | C Hallam | Midland Playscape to undertake the works after considering the three quotations. Note: Gorge PC to go 50/50 joint fund split with MTC. Completed |
| | Removal of ivy and treating bridges over the Silkin Way near Blists Hill to prevent regrowth. | June 2019 | C Hallam | Work to be done during week commencing 10.06.19 (weather permitting) Completed TWC Tree Officer is going to arrange for trees adjacent to the bridges to be removed. This will open up the views of the bridges. Completed |
| | Upgrade path surface on three Rights of Way: | September 2019 | C Hallam | 08.04.19 – Environment Committee resolved to approve contributions of £4,000 each towards the cost of resurfacing three ROWs. |

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| | Glendinning Way to the top of Wrekin View/Hermitage Way Mill Lane, Rough Park way | | | Rights of Way Officer has agreed this – Completed Upgrading a stretch of the Rough Park Way (behind the BMX track) has also been agreed. Completed. |
| Audit of benches across the parish ROW network. | | November 2019 | C Hallam | Audit completed 25.11.19 – following the audit the Env Cttee resolved to spend £1,115 on repairing and replacing benches. Awaiting delivery of items |
| Pitmounds | Delivery of the third year (2019/20) of the LNR Management Plan | March 2020 | C Hallam | Management Plan written by C Hallam has been approved by the TWC Ecologist. Woodland work on the Pitmounds is being done by 'Telford Woods' volunteers and Community Payback, and are currently being tasked with work from the EO officer. |
| | Create the fourth year (2020/21) of the LNR Management Plan | April 2020 | C Hallam | Environment Officer and TWC Ecologist will work together on creating the management plan |
| Rough Park | Seek Local Nature Reserve Status | Dec 2015 April 2016 March 2017 Oct 2017 March 2018 Sept 2018 Jan 2019 April 2019 Sept 2019 | C Hallam | Working draft boundary defined and management plan drafted. Geo tech survey has been delivered of the site. Formal consultation report for Natural England submitted to T&WC (Severn Gorge Countryside Trust land to be excluded from LNR boundary) May 2017 - T&WC internal consultation September 2017 – submission to Cabinet (followed by formal consultation with Natural England). 15.02.18 – approval in principle by TWC Cabinet Site will now progress through a formal process with Natural England prior to final legal declaration. |

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| | | | | Still with TWC legal department sorting out complication with land ownership. CRA 5 land transfer completed. Still awaited. |
| Organise environmental maintenance work at Rough Park | On-going | C Hallam | | Weekly Work is being done by Telford Woods and Community Payback under the supervision of the EO |
| Barriers to restrict access for quad bikes and other off-road vehicles | March 2020 | C Hallam | | 28.10.19 – Full Council resolved to commission Idverde to erect steel barriers at The Saplings and at Ferriday Close, at a total cost of £4,660. Telford & Wrekin Legal Department has been considering any legal implications of this and has confirmed that it will be OK to install the barriers. |
| Re-establish and support a Friends of Rough Park group (needed for LNR application) working with the Chair of the Friends Group. Re-establish a Friends of Rough Park group C Hallam chairs the meeting whilst also doing the minutes. | March 2018 October 2018 Dec 2018 On-going | C Hallam | | TWC Communications Team wanted to make a promotional film celebrating the work of the Rough Park volunteers – however membership of the Friends of Rough Park had dwindled. Volunteering opportunities were advertised by Telford & Wrekin Council on their Discover Telford website and Facebook page. However, flyers on posts in Rough Park more successful. 19.11.18 – around ten volunteers have expressed an interest in joining the Friends of Rough Park. First meeting was planned for October but it was cancelled because of too many apologies. The Environment Officer has had a meeting with the Friends of Apley Woods to seek their advice about running a Friends Group. 06.02.19 – first Friends Group meeting 20.03.19 – second Friends Group meeting 22.05.19 – third Friends Group meeting 07.08.19 – fourth Friends Group meeting |

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| | | | | <p>09.10.19- Fifth Friends of group meeting. There are 16 people on the mailing list.</p> <p>One of the Friends of Rough Park has volunteered to produce a promotional newsletter.</p> <p>The Friends have an active Facebook page.</p> <p>The Environment Officer is currently providing admin support to the Friends Group but as it develops a Treasurer and Secretary will need to be identified.</p> <p>04.12.19 – next meeting of the Friends Group (cancelled because of illness)</p> <p>Friends Group taking a break in January – to be reviewed in February 2020</p> |
| St Michael's Churchyard | Commission Caring for God's Acre to create a management plan | <p>March 19</p> <p>June 19</p> <p>August 19</p> | C Hallam | <p>Management plan has been commissioned.</p> <p>St Michael's Church has been awarded £500 of Councillor Pride money to use for environmental improvements in the church yard.</p> <p>w/c 27.05.19 - The author of the management plan met with the Vicar and the Environment Officer to discuss and agree the plan.</p> <p>August 2019 – written plan issued.</p> <p>Complete</p> |
| St Michael's Churchyard continued | Consider actions recommended in management plan and create an action plan for the churchyard. | December 19 | Church TWC C Hallam | <p>The Vicar & EO are going to set up a Friends of St Michael's Churchyard group. First session took place on 07/11/19 to start removing unwanted vegetation, Smallwoods assisted on three separate days with interested volunteers. Works identified by the EO.</p> |
| Sutton Hill Village Green | Re-establish a Friends Group for the Village Green and carry out environmental | On-going | C Hallam | <p>There have been two meetings at the Telford Hotel & Golf Resort. The hotel has pledged some money towards the upkeep of the Village Green.</p> |

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| | maintenance. | | | <p>Telford Woods and Community Payback have been clearing paths and spreading new bark chippings.</p> <p>19.09.19 – Conservation Work Day</p> <p>Hotel has new manager – meeting of Friends Group with new manager due to be held in January 2020 had to be postponed because the Chair was called away.</p> |
| Halesfield Flood Plain | Sensitive development of the site as a wildlife area with path access for the public. | | C Hallam | <p>The Environment Officer has had a site visit with the TWC Ecologist.</p> <p>It was a positive meeting. The Ecologist proposed that TWC should carry out test digs to see if nature ponds can be constructed and that they will also do some surveys of wildlife.</p> <p>Funding from Severn Trent Water may be available for an environmental group caring for the Flood Plain.</p> <p>Some path work is required.</p> <p>Halesfield flood plain now has Green Guarantee status.</p> <p>A seed sowing event has taken place involving children from the a nearby day nursery supported by the EO.</p> <p>Grass cutting maintenance regime has been changed to start to develop a new meadow area.</p> <p>Some wildlife surveys have been carried out.</p> |
| Madeley Community Orchard | Look for ways to reduce vandalism in the Orchard. | On-going | | <p>Police SNT carry out regular patrols of the Orchard.</p> <p>Environment Officer checks the Orchard regularly – no problems seen recently apart from dog fouling.</p> <p>May 18 - Theft from shed of Orchard equipment. Mower and strimmer replaced – no longer stored at the Orchard.</p> <p>Locks on Orchard sheds reinforced.</p> <p>Halesfield day nursery have had a couple of days in the orchard which proved to be a huge success.</p> <p>£500 of Councillor Pride funding plus £500 of matched funding from Madeley Town Council will enable the day</p> |

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| | | | | nursery to visit the orchard for environmental education in 2020. |
| | Designation of Mill Lane and Washbrook Lane as a restricted by-way or public bridle path. | Dec 2016 June 2019 Dec 2019 | | Valid application registered and listed on the DMMO (definitive map modification order) Register Awaiting a decision. Mill Lane and Washbrook Lane are currently marked as footpaths on the GIS map. |

Area of Interest: E3 – Planning and Conservation

Strategic Aim: To work with partners to promote, improve and protect the heritage of Madeley civic parish in general and the World Heritage Site in particular.

| Ongoing work | Key Project | Target Date for Completion | Lead Officer | Notes |
|---|----------------|----------------------------|-----------------|-------|
| Planning Policy | | | | |
| Pre-Application Consultation Scheme | | ongoing | A Rose | |
| Planning Applications | | ongoing | A Rose | |
| Planning Enforcement | | ongoing | A Rose | |
| Ironbridge Gorge World Heritage Site Steering Group | Representation | ongoing | Clr A MacKenzie | |

TOWN COUNCILReport to the Environment Committee of Madeley Town Council February 2020

Planning Applications received.

- 19/p.54** **TWC/2019/0958**
1 Glendinning Way, Madeley, Telford, Shropshire, TF7 5SX

Erection of timber decking with balustrades (Retrospective)

Full Granted
- 19/p.55** **TWC/2019/0960**
Site of 21 Bridle Road, Madeley, Telford, Shropshire

Demolition of existing bungalow and erection of 7no. bungalows with parking, access and landscaping
- 19/p.56** **TWC/2019/0969**
3-4 New Road, Madeley, Telford, Shropshire, TF7 5DD

Erection of a two storey rear extension and detached garage

Full granted
- 19/p.57** **TWC/2019/0984**
Unit 1, Park Lane, Woodside, Telford, Shropshire, TF7 5FH

Installation and display of 2no. internally illuminated fascia signs, 1no. non illuminated fascia sign, 1no. non illuminated plain frosting sign and 2no. non illuminated graphic signs
- 19/p.58** **TWC/2019/1010**
Telecoms Mast Halesfield 10, Halesfield, Telford, Shropshire

Replacement of 6no. antennas, installation of 3no. RRU's, internal upgrade of 2no. existing cabinets and auxiliary works

Full granted
- 19/p.59** **TWC/2019/1013**
29 Park Lane, Woodside, Telford, Shropshire, TF7 5HL

Erection of a summerhouse (Retrospective)
- 19/p.60** **TWC/2019/1041**

2-32 & 26-40 Hills Lane/Queen Street, Madeley, Telford, Shropshire

Outline application for the demolition of existing units and the erection 6no. flats with ground floor parking (with some matters reserved)

2020

20/p.01

TWC/2019/1044

Land rear of Bridle House, Bridle Road, Madeley, Telford, Shropshire

Erection of 1no. dwelling

20/p.02

TWC/2020/0020

Tesco Stores Ltd, 5 Russell Square, Madeley, Telford, Shropshire, TF7 5AB

Notification for Prior Approval for the installation of 388kW solar photovoltaic system on the roof

20/p.03

TWC/2020/0052

65 Park Lane, Woodside, Telford, Shropshire, TF7 5GG

Erection of 1no. dwelling with associated access and landscaping

20/p.04

TWC/2020/0064

Telford Hotel And Golf Resort, Great Hay Drive, Sutton Hill, Telford, Shropshire, TF7 4DT

Installation and display of 1no. non-illuminated lamppost mounted information sign, 2no. internally illuminated directional totems, 1no. internally illuminated entrance totem, 2no. internally illuminated fascia signs, 1no. internally illuminated welcome totem and 2no. non-illuminated pole mounted fabric flags (Listed building application)