

Finance & General Purposes Committee
24th April 2017
Submission of HLF Lottery Application

1 PURPOSE OF THE REPORT

To inform members of the proposed funding package and timetable for a Heritage Lottery Fund funding bid (HLF).

2 INFORMATION

2.1 HLF Application Process

At an Extra-Ordinary meeting of the Town Council on the 21st November 2016, it was agreed that option 1b in the Anstice Options Appraisal Report should be the preferred option for the Anstice project. Furthermore, to secure funding for the option, an application to the Heritage Lottery Fund would be submitted. This approach was also supported by ACT.

The Heritage grant involves a two stage process. The Stage 1 application secures funding for the “development stage”. The Stage 2 application secures funding for the “delivery stage”.

2.2 Stage 1 Application

The deadline for the submission of the stage 1 application is the 22nd May. The application will be considered by the West Midlands HLF Committee and a decision is likely in September

If the stage 1 application is successful, the funding will cover the following elements:

- Selection and appointment of a external design team to develop a detailed architectural design proposal up to RIBA Stage 3;
- Selection and appointment of a consultant to develop an activity plan;
- Selection and appointment of a consultant to develop a project business plan and capital funding strategy;
- Recruitment of a Project Manager by the Town Council
- Secure Planning/Listed Building consents and building regulations.
- Production of a Management & Maintenance Plan.

All these are elements required by the HLF in a stage 1 application.

Primarily, this stage is about working up the scheme in sufficient detail to make a planning application & listed building application. However, the HLF also require other work to be done to show who will benefit from the project in terms of future users of Anstice. It basically proves that the project is viable and can be sustained in the long term.

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The funding for the development stage is set out below.

First Round Funding Package		
Heritage Lottery Fund (60%)	Application to be made by 22nd May	125,150
Architectural Heritage Fund	Application to be made by 10th May	25,000
Madeley Partnership	Agreed at Partnership meeting 12th April	21,000
Volunteer time		37,000
Total		208,150

2.3 Stage 2 Application

At the end of the development phase which is estimated to take around 18 months, a stage 2 application is then submitted to HLF to secure the funds for the actual building works (what the HLF call the delivery stage). It is at this stage that the Town Council will need to confirm that all the matched-funding, including its own contribution can be secured.

The breakdown of funding is shown in Table 1

Second Round Funding Package		
HLF (68%)	This cost is based upon work carried out by Greenwoods QS	1,740,300
Telford & Wrekin Council	Estimated contribution towards relocation of library	124,000
Madeley Town Council (loan from Public Works body)		500,000
Local Pot	Combination of Madeley Partnership, ACT fundraising, other donations and other grants	75,000
Volunteer time		130,200
Total		2,569,500

If everything runs smoothly, it is likely that building work would start late 2019. So the loan would only need to be taken out if the stage 2 application is successful and the building works are going ahead.

It is however important that the applicant shows to HLF that there is a significant commitment being made to the project from local sources. It is very unlikely that HLF would fund anywhere near 90% of the total cost.

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3 RECOMMENDATION

- (i) That the Finance & General Purposes Committee agrees to the principle of the Town Council taking out a Public Works Loan of £500,000 as its contribution towards the project.