

Madeley Town Council
JUBILEE HOUSE - ROOM HIRE RATES



For further information, contact Jubilee House on 567280

McGAVIN ROOM - Meeting Room £10.00 per hour
(12-15 Mtg Style. Dependant upon layout of room - Max Capacity = 30)

MARKS ROOM - Large Function Room £15.50 per hour
(Dependant upon layout of room, 50 seated - Max Capacity = 70)

INTERVIEW ROOMS – Ground Floor (One to One) £5.00 per hour

***15% discount will be applied to weekly block bookings (10+)
(excluding interview rooms).***

Should tea and coffee be required a charge will be made – 50p per person.

***Hirers Liability Insurance will be applied at 10% of total hire charge
if hirer is not covered (excluding interview rooms).***

There will be a minimum half hour room hire charge.

FOR PRIVATE HIRE RATES PLEASE CONTACT JUBILEE HOUSE

HOUSE RULES:-

NO SMOKING

NO DISCOS/LOUD MUSIC After 7pm

NO STILLETTO HEELS OR METAL SHOE TAGS in the Marks Function Room

THE HIRER to be present in the building for the period of hire

UNSUPERVISED CHILDREN are not permitted to use the lift

(This facility is for use by the disabled and for equipment and catering transportation)

Hirers Liability insurance will be added at 10% of total hire charge

Building max capacity 100

THE BUILDING IS NOT AVAILABLE FOR COMMERCIAL HIRE

PLEASE NOTE:

- ◆ LICENCES FOR THE SALE OF ALCOHOL NEED TO BE OBTAINED BY THE HIRER for the purpose of a bar.
- ◆ IT IS PROHIBITED TO SMOKE IN ANY PART OF JUBILEE HOUSE
- ◆ STILLETTO HEELS/METAL SHOE TAGS ARE NOT PERMITTED IN THE MARKS ROOM
- ◆ THE FLOOR IN THE MARKS ROOM IS 'SPRUNG' AND MUSIC/DJ EQUIPMENT WILL REQUIRE DAMPING TO PREVENT VIBRATION