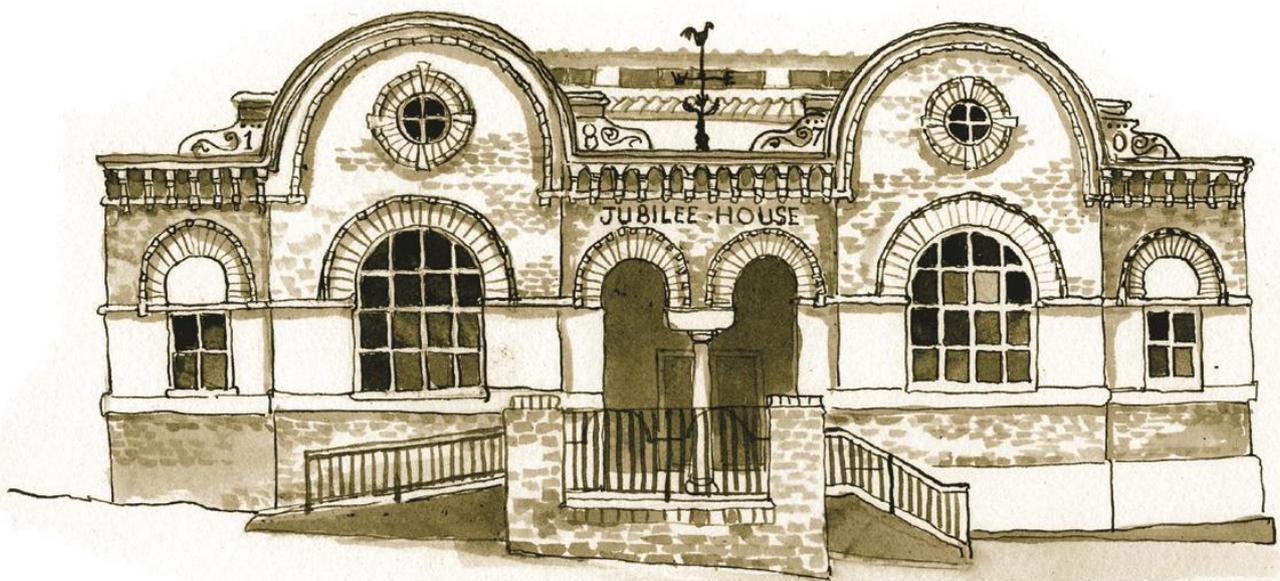


MADELEY TOWN COUNCIL



Annual Report 2014 – 2015



Contents

	Page
Members of Madeley Town Council	3
Reports	
Chairs report – Councillor Rae Evans	4
Finance & General Purpose Committee Report – Councillor Janice Jones	6
Environment Committee Report – Councillor Aaron England	8
Leisure & Community Committee Report – Councillor Sue Taylor	10
Accounts 2014 – 2015	
Accounting Statement	11
Income & Expenditure Account	12
Consolidated Balance Sheet	13
Councillor Allowances & Expenses	14

Madeley Town Council 2013 – 2014



Chair of Council
Councillor
Rae Evans (Lab)
Woodside Ward
T: 01952 380272



Vice Chair of Council
Councillor
Janice Jones (Lab)
Cuckoo Oak Ward
T: 01952 583282

Members

Councillor
Sarah Biles
(Ind)
Woodside Ward
T: 01952 588050

Councillor
Aaron England
(Lab)
Cuckoo Oak Ward
T: 01952 585532

Councillor
Arnold England
(Lab)
Woodside Ward
T: 07896 124008

Councillor
David Edwards
(Lab)
Woodside Ward
T: 01952 432160

Councillor
Gill Green
(Ind)
Madeley Ward
T: 01952 380198

Councillor
Kevin Guy
(Lab)
Woodside Ward
T: 07817 500040

Councillor
Steve Harrington
(Lab)
Madeley Ward
T: 01952 583082

Councillor
Ryan Laing
(UKIP)
Woodside Ward
T: 07584 248105

Councillor
Alan MacKenzie
(Lab)
Cuckoo Oak Ward
T: 01952 380210

Councillor
Stuart Parr
(UKIP)
Woodside Ward

Councillor
Max Shaw
(Ind)
Cuckoo Oak Ward
T: 01952 408314

Councillor Peter
Taylor
(Lab)
Woodside Ward
T: 684932

Councillor
Sue Taylor
(Lab)
Madeley Ward
T: 01952 684932

Councillor
Paul Watling
(Lab)
Madeley Ward
T: 01952 684117

Councillor
Sarah Yates
(Lab)
Cuckoo Oak Ward
T: 07875 155781

Madeley Town Council – Annual General Meeting

Chair's Annual report 2014/2015

Objectives of the Council

Strategic Direction – to steer and co-ordinate the work of the Committees to ensure that strategic aims are being addressed and to develop policies and procedures that will enable the organisation to function effectively as an employer, service provider and community representative.

Representation – to consult with and be accountable to the community through open communication and to advocate on behalf of the Town & its residents.

Profile – to promote and publicise the work of the Town & the area it serves

Introduction

I have been proud to Chair Madeley Town Council throughout the year 2014-15. During that time the Council has continued to develop its wide-ranging work in support of our communities.

The Council met on seven occasions during the year and the following report represents a small selection of the business conducted. Further details can be seen in the appropriate minutes.

Strategic Direction: The Council continued to pursue the strategy it agreed in September 2013 and our emphasis remains on our core values of 'originating, enabling and supporting' partnership working.

Following the liquidation of the Anstice Working Men's Club, Madeley Town Council responded to the community's strongly held belief that the Anstice Memorial Hall is central to both Madeley's historic past and its successful future. Having formed a partnership with interested members of the community, the Council bid for, and gained, Community Pride Funding to the value of £100k. This has been used for the purchase of the Anstice Memorial Hall and is the first phase of securing and making safe this architecturally and historically important building. The partnership will prepare the restoration and management of the building and to develop ideas and activities that will enable it to sit at the heart of the community.

Work on the Madeley Neighbourhood Development Plan continued to progress during the year and after consultation, has now finally been adopted, having received good support during the local referendum. Thanks are given to Andy Rose, the Council's Regeneration Officer, for all his work on this – the first Neighbourhood Development Plan in the Borough of Telford & Wrekin.

The Localism Act included a 'general power of competence' that gave minor local authorities the legal capacity to do anything that an individual can do that is not specifically prohibited and that was for the benefit of the local community. The Council once again resolved that it is an eligible council to use the General Power of Competence.

The exercise of the general power of competence was supported by the External auditor's Certificate and Opinion which concluded that the Annual Statement of Accounts for 2013-14 was in accordance with proper practices and that there were no matters giving cause for concern that relevant legislation and regulatory requirements had not been met. Thanks given to our RFO, Malcolm Morris.

The evidence of the general power of competence is budget proposals that enable Madeley Town Council to continue to provide realistic and sustainable support for the local community. After consideration of our planned activities and the economic climate, Madeley Town Council agreed a budget of £386,380 for the 2015-16 financial year; a precept of £322,435 and, allowing for a reduced Local Council Tax Support grant of £62,945, a precept order in the amount of £259,490.

A number of policies were also reviewed and adopted during the year. These included our Media Protocol, Complaints Procedure, and Local Government Pension Scheme (Employer Discretions) Policies. The Council's Standing Orders and Financial Regulations were also updated.

Representation: At the Annual General Meeting in May 2014, members were appointed to the Council's five committees to oversee the business of the Council. Representatives were appointed to 20 local agencies, charities and community groups. Representatives were also appointed to several internal and Council supported groups where members have a management role.

During the year the Council recruited to the new post of Neighbourhood Coordinator. We were delighted to have been able to offer the position to Keith Whitton, who's knowledge and experience of working with our communities has been invaluable at a time when so much is going on within the Council.

Madeley Town Council continued to support the development of a Youth Council with assistance provided by officers from Telford & Wrekin Council (Youth Engagement team), however progress has been slow.

Elections for all Council seats took place on 11th May 2015, following the Local Government Boundary Commission for England recommendations for new ward boundaries. Madeley Town Council filled 16 of its 17 Town Councillors unopposed, representing four wards: Cuckoo Oak, Hill Top, Madeley and Woodside. A co-option will shortly be advertised to fill the remaining vacant seat in Cuckoo Oak.

Profile:

Madeley Matters – continues to be popular both in terms of contributors & readership. The 100th edition was published in August 2014 as a special edition based on 100 years of Madeley and was widely acclaimed as an outstanding piece of work. Thanks go to all those involved in its production, including the Madeley Local History Group and the children of Sir Alexander Fleming Primary School who produced such wonderful art works for us.

During the year it was agreed that our website should be updated and the time of writing the work is underway.

Staffing: The work of Officers is essential to the achievement of the desired objectives of the Town Council and in this respect, once again, all the Staff of the Town Council have been admirable in their energy, enthusiasm, skills and support. Particular note is made of the work that has been led by the Clerk, in response to the wishes of the Council, in taking the first steps to making the Anstice Memorial Hall a thriving community asset once again.

We look forward to the coming year with a great deal of excitement!

Rae Evans, **Chair Madeley Town Council**

Madeley Town Council

Finance & General Purposes Committee – Annual report 2014/15

Objectives

Assets – to maintain high standards of service for all Council owned or managed assets and to provide facilities that are safe, well managed and welcoming.

Budget & Finance – to monitor & control the council's budget and to set a precept that balances the needs of the community against the community's ability to pay.

Partnerships – to play a protective role in regeneration projects that revitalises the area and are of benefit to local people.

Introduction

In addition to managing the budgets and assets of the Town Council the Finance and General Purposes Committee is also responsible for working with key stakeholders in our area. It also oversees the work of the Audit Committee and is responsible for the review of key policies, such as Standing Orders and Financial Regulations, our risk management, systems and the effectiveness of the Council's internal audit.

The Committee met on 5 occasions (July, October, December, February and April) and the following report represents a small selection of the business conducted. Further details can be seen in the appropriate minutes.

Assets

Jubilee House

Jubilee House has once again been very busy with income for 2014/15 being approximately £36,000, maintaining the level achieved in the previous year, which balances the overall costs of managing the building.

War Memorial

Proposals for a public realm improvement scheme at the War Memorial and Russell Green focused on the refurbishment of the hard landscaping in which a paving stone commemorating Major Yates VC was to be placed. External funding application to Veolia Environmental Services has, however, been unsuccessful and other options are being considered

Allotments

Our allotments remain very popular, with a waiting list for both sites.

Budget & Finance

Madeley Town Council commenced the 2014/15 financial year with net assets of £404,642 of which £233,935 was earmarked reserves or restricted funds (Madeley Town Council acts as fundholder for Madeley Partnership).

The 2014/15 financial year ended with net assets of £389,933 of which £220,745 was earmarked reserves or restricted funds

The prudent management of financial and other resources saw the year ending within budget and with all our assets well maintained for benefit of the community.

The External Audit was completed, for year end 31 March 2014, and once again the external auditor's Certificate opinion was given indicating that there were no matters giving cause for concern.

Contract has been agreed with Telford & Wrekin Council, Audit, to provide independent Internal Audit services until 2017

During the year a full review of the Councils Financial Procedures, Standing Orders and Risk Management and risk register was undertaken by the Committee.

Budget 2014/15

The Council set itself a budget of £368,485 for the 2014/15 financial year , comprising of a precept of £252,690 + Local Council Tax Support (£73,610), an increase of 2% on 2013/14 (average Council Tax £69.05pa). In comparison with similar local councils in the Borough, Madeley Town Council was 7th in a table of 11 councils with expenditure exceeding £100,000

Financial Services

The Financial Officer continued to provide Payroll, Accountancy and Audit services for several small local community groups. These included Madeley Community Orchard Group, Age UK, Friendly Retirement Group and the Madeley Partnership for which a small charge is levied to offset costs.

Partnerships & Regeneration

The Council takes a leading role in amongst others, the Madeley Partnership and is an active partner in the South Telford Rights of Way Project (STROWP) and Madeley Community Orchard.

Madeley Partnership: The Council manages the £150,000 additional funding which was made available for the Partnership to use for regeneration projects in Madeley. Proposals have been submitted for buildings, road safety and town profile projects.

Madeley Markers - Visitor signage: *The Council bid for and won an award of £4000 from the Portas Pilot. The money will be used to install visitor signage in Madeley. Working with Telford and Wrekin it has also been agreed that a Visitor Information Point will be installed in the Madeley Library.*

Lumley Hall: *The Heritage Officer has continued to work with the Music Project Management Group and the Lumley Hall Management Committee, providing advice on the renovation of the facilities and its effective management. A bid to Veolia for £30,000 is being prepared and the Madeley Partnership has also agreed to provide £50,000 in matched funding for the building improvements. An "evidence of need" questionnaire was published in Madeley Matters. However, the response was poor and this will make bidding for funding more difficult. Plans have been drawn up & accepted and a draft leases produced to formalise tenancies prior to submitting funding applications. It is hoped that this work will be conclude by the mid 2014. (stet)*

In conclusion, this has been another year in which the Council has consolidated and brought to fruition many of its plans and had budgeted well to enable this to happen, whilst continuing to minimise the financial impact on our residents.

Madeley Town Council - AGM

Environment Committee – Annual report 2014/15

Aims and Objectives

The Aims and Objectives were amended last year and are now as follows:

Area of Interest:	Public Realm
Strategic Aim environmental	To work in partnership with the Local Authority to identify and implement improvements
Area of Interest:	Open Spaces
Strategic Aim recreational	To seek involvement and influence in the management and improvement of and public open spaces.
Area of Interest:	Planning and Conservation
Strategic Aim interest through an	To work in partnership with the Local Authority to protect community active response to planning applications

Introduction

This has been a significant year – especially in underpinning the value of our local environment.

Madeley Green Day

Yet another successful event due to the work of other organisations, volunteers and staff. We had a very good turnout.

Madeley Neighbourhood Development Plan

This is the first to be made in the Borough of Telford & Wrekin following another first a local referendum that gave 93.4% support.

The Development Plan now gives the local community more influence and more control to shape the future development of Madeley.

It is already playing an important role in the determination of planning applications

Madeley Pitmounds Local Nature Reserve

Five sites covering 44 hectares declared as a Local Nature Reserve by Telford & Wrekin Council in February 2015 (subject to confirmation by Natural England). Blists Hill, Hills Lane, Madeley Court, Meadow, and Tweedale Pitmounds are protected by designation as a Local Nature Reserve.

All sites have a current Management Plan that seeks to improve the quality and diversity of these woodland areas.

Madeley Parish Environmental Team

Project partnership with Telford & Wrekin Council (complemented by the Estate Teams on Sutton Hill and Woodside, has had a great impact on our local environment – both through regular and responsive maintenance and projects such as the planting of 52,000 crocuii, Installation of new benches and additional litter bins

Just as importantly is that both apprentices are near to completion of their training and have been offered more permanent employment.

Madeley Markers

After a long wait for permissions, Noticeboards, Display Boards and Fingerposts have been erected in Madeley town centre to help pedestrians find their way around and learn more about Madeley past and present

Councillor Walkabouts

Environment Committee councillors started to walk the local Madeley area to highlight short and long term environmental issues and work with Telford & Wrekin Council to provide solutions that will improve the quality of the local environment and the quality of life for everyone.

Sutton Hill and Woodside have walkabouts organised by Telford and Wrekin Council.

All Councillors are welcome to join us.

Planning

Madeley Town Council has examined, considered and responded to 68 planning applications during this term – including the further development of the Madeley Court site and the Local Authority Housing Investment Programme proposal for ‘Council’ housing at Woodlands, Mound Way, Madeley.

Planning Enforcement includes investigation of Untidy Land reports and is a means of ensuring that your neighbourhood is better cared for.

World Heritage Site

Our proposal to extend the boundary of the Ironbridge Gorge World Heritage Site to include a larger area of Madeley was unsuccessful.

The Future?

Madeley Town Council, in partnership with Stirchley & Brookside Parish Council, is seeking Lottery funding to engage a Local Open Spaces manager to co-ordinate and develop connections between our green spaces and the local community.

Madeley Town Council is supporting a proposal to have Rough Park declared a Local Nature Reserve.

Madeley Town Council is trying to develop a Road Safety Scheme in partnership with Telford & Wrekin Council for the deployment of Speed Indicator Devices on principal roads.

Plans have been made to create a new Town Centre garden on neglected land.

Conclusion

The work of Officers is essential to the achievement of desired objectives and, in this respect all the Staff of the Town Council have been admirable in their energy and enthusiasm, skills and support.

Councillor P Taylor
Chair, Environment Committee
12th May 2015

Madeley Town Council - AGM

Leisure & Community Committee – Annual report 2014/15

Objectives

Community Events - *to organise a series of agreed public events throughout the year and to support other organisations and groups with the realisation of their own community events*

Community Development - *to provide grant assistance to support activities that help groups to address their own needs, and to support or initiate projects that provide services for the elderly and young people in particular*

Introduction

The Committee met on five occasions (May, September, November, January and March) and the following report represents a small selection of the business conducted. Further details can be seen in the appropriate minutes.

Community Events

Christmas Lights – a changed event this year moving from Friday evening to daytime Saturday. This was successfully handled to cope with changed circumstances, particularly at the Anstice Memorial Hall, which is normally the centrepiece of the event, and the potential presence of highway works

Financial support for Christmas events in Sutton Hill and Woodside continued in 2014.

The Madeley Craft and Food Fair took place again; this is a very successful & popular event. This year it was organised on a reduced scale with the emphasis on traders.

A Community Play – 9 Men of Madeley was brought to us by the unstinting effort and expertise of local resident Alison Vermeë and her team. This lottery funded project realised a sold out performance of the play presented at St Michael's Church, a new website www.ninememen.org, a heritage trail with information leaflets and location plaques

Community Development

Enabling agreement for funding has been signed for the proposed BMX Track & Trail at Rough Park, Woodside.

A partnership grant of £3,000 was awarded to the Madeley Guiding Committee for building improvements at the Madeley Guiding Hut, Upper Road, Madeley

Financial support for Telford & Wrekin Council's local Summer Play schemes has been agreed for a three year term.

An additional Job Junction venue in Madeley, to complement existing projects at Sutton Hill and Woodside, has been established and secured under a two year agreement

The gardening scheme continued in 2014, one new gardener was recruited and together with a returning employee have proved to be a great team cutting grass for eligible local residents from April to October.

Grants

Grants and Donations, in cash and in kind, to a value of over £7,500 were awarded in 2014-15 out of a budget allocation of £10,000. Recipients were community groups, charities, and agencies working for the benefit of local residents creating bee borders, subsidising outings and supporting community events.

Grant funding towards the cost of organised Christmas Activities planned by local community groups that provide cultural, social and recreational activities for the elderly began in 2005. This year £4,000 was allocated to support these activities with over 500 people benefiting

Conclusion

The Leisure and Community Committee needs to be responsive to the needs of the local community and work closely with public agencies to provide required services and facilities. Councillors recognised that demands on finance were changing – there was particular emphasis on the need to support intervention in early year's childcare, the pressure to improve and maintain play facilities as part of the local service delivery, better access to community facilities and development of youth projects.

The work of Officers is essential to the achievement of desired objectives and, in this respect all the Staff of the Town Council has been admirable in their energy and enthusiasm, skills and support.

Councillor S Taylor
Chair, Leisure & Community Committee
10th May 2015

**ACCOUNTING STATEMENT for
MADELEY TOWN COUNCIL**

Box		Year ending		Notes and Guidance	
		31 March 2014 £	31 March 2015 £	All figures must agree with underlying records	
1	Balances brought forward	248,948	404,642	Total balances and reserves at the beginning of the year as recorded in the financial records. Value must agree to Box 7 of previous year	
2	(+) Annual precept	238,115	252,690	Total amount of precept received in the year	
3	(+) Total other receipts	328,175	230,669	Total income as recorded in the cashbook less the precept received. Includes support, discretionary and revenue grants	
4	(-) Staff Costs	197,927	188,225	Total expenditure made to and on behalf of all employees. Includes salaries and wages, PAYE and NI (employees and employers), pension contributions and employment expenses	
5	(-) Loan interest/capital repayments	Nil	Nil	Total expenditure of capital and interest made during the year on borrowings	
6	(-) Total other costs	212,669	309,843	Total expenditure as recorded in the cashbook less staff costs and loan interest/capital repayments	
7	(=) Balances carried forward	404,642	389,933	Total balances and reserves at the end of the year. Must equal (1+2+3) – (4+5+6)	
8	Total cash and short term investments	419,914	590,467	The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March – to agree with bank reconciliation	
9	Total fixed assets and long term assets	1,143,540	8,211,019	The recorded book value at 31 March of all fixed assets owned by the council and any other long term investments	
10	Total borrowings	Nil	Nil	The outstanding capital balance as at 31 March of all loans from third parties (including PWLB)	
11	Trust funds (including charitable) disclosure note	n/a	n/a	The council acts as sole trustee for and is responsible for managing trust funds or assets	
	I certify that the accounting statements in this annual return present fairly the financial position of the council and its income and expenditure for the year ended 31 March 2015			I confirm that these accounting statements were approved by council and recorded as minute reference dated	
	Responsible Finance Officer		J.M. Morris	Chair of Council	CLlr R Evans

MADELEY TOWN COUNCIL
Income and Expenditure Account

31/03/14 £		31/03/15 £
	INCOME	
5,195.19	Budget & Finance	1,904.17
329.50	Events	364.25
2,404.76	Grants	9,891.03
1,120.00	Income	813.45
242,767.37	Partnerships	76,431.00
31,607.11	Payroll-Agency	14,710.48
238,115.00	Precept	252,690.00
5,664.39	Profile	796.24
39,087.30	Properties	125,643.03
566,290.62	INCOME TOTAL	483,243.65
	EXPENDITURE	
213,528.34	Budget & Finance	195,506.32
49,288.39	Built Environment/Public Realm	34,893.77
5,252.82	Community Services	6,475.54
25,628.28	Events	23,743.60
1,451.33	LHP	5,089.22
10,413.58	Member Services	9,914.26
6,675.43	Natural Environment	6,304.85
34,608.55	Partnerships	144,471.16
10,256.20	Profile	10,459.95
41,678.64	Properties	43,599.01
3,070.48	Representation	2,120.23
7,425.20	S. 137 Payments	14,697.00
397.75	Terms & Conditions	457.50
921.00	Training	335.75
410,595.99	EXPENDITURE TOTAL	498,068.16
151,243.24	Balance as at 01/04/14	170,707.87
566,290.62	Add Total Income	483,243.65
717,533.86		653,951.52
410,595.99	Deduct Total Expenditure	498,068.16
0.00	Stock Adjustment	115.23
-136,230.00	Transfer to/ from reserves	13,190.00
170,707.87	Balance as at 31/03/15	169,188.59

MADELEY TOWN COUNCIL
Consolidated Balance Sheet

31/03/14		31/03/15
£		£
	Long Term assets	
0.00	Investments	0.00
0.00	Long Term Debts	0.00
0.00	TOTAL LONG TERM	0.00
	Current assets	
175,000.00	Investments	0.00
0.00	Loans Made	0.00
0.00	Investments	0.00
1,183.97	Stocks	1,299.20
2,884.36	VAT Recoverable	9,527.46
12,742.92	Debtors	13,121.12
2,107.97	Payment in Advance	2,454.54
244,913.95	Cash in Hand & at Bank	590,466.66
438,833.17	TOTAL CURRENT ASSETS	616,868.98
438,833.17	TOTAL ASSETS	616,868.98
	Current liabilities	
0.00	Loans Received	0.00
0.00	Temporary Borrowing	0.00
0.00	VAT Payable	0.00
34,190.30	Creditors	65,522.89
0.00	Receipts in Advance	161,412.50
34,190.30	TOTAL CURRENT LIABILITIES	226,935.39
404,642.87	TOTAL ASSETS LESS CURRENT LIABILITIES	389,933.59
0.00	Long Term Borrowing	0.00
0.00	Deferred Liabilities	0.00
0.00	Deferred Credits	0.00
0.00		0.00
404,642.87	NET ASSETS	389,933.59
	Represented by	
170,707.87	General Fund	169,188.59
	Earmarked Reserves	
11,895.00	Capital Reserve	11,895.00
6,250.00	Properties	1,270.00
6,000.00	Replacements Reserve	10,950.00
41,090.00	Community Projects	43,890.00
16,700.00	Contingency	18,050.00
152,000.00	Restricted Funds	134,690.00
404,642.87		389,933.59

Chair of Council	Cllr R Evans	Responsible Finance Officer	J M Morris

COUNCILLOR ALLOWANCES AND EXPENSES REPORT 2014-15

Parish Basic Allowance

Council is required to publish a notice stating the total amount that has been paid for Parish Basic Allowance and for Parish travelling and subsistence allowance to the financial year end – March 31st 2015.

Councillor Allowances 2014/15						
	Councillor	effective	Allowance	Expenses		
				Travelling	Subsistence	
1	S Biles	01.05.12	Co-opted	£0.00	£0.00	£0.00
2	D Edwards	01.04.14	£569.76	£0.00	£0.00	£569.76
3	A A England	01.04.14	£569.76	£0.00	£0.00	£569.76
4	A R England	01.04.14	£569.76	£0.00	£0.00	£569.76
5	R Evans	01.04.14	£0.00	£0.00	£0.00	£0.00
6	G Green	01.04.14	£569.76	£0.00	£0.00	£569.76
7	K Guy	01.04.14	£569.76	£0.00	£0.00	£569.76
8	S Harrington	01.04.14	£569.76	£0.00	£0.00	£569.76
9	J Jones	01.04.14	£569.76	£0.00	£0.00	£569.76
10	R Laing	01.04.14	£569.76	£0.00	£0.00	£569.76
11	A MacKenzie	01.04.14	£569.76	£0.00	£0.00	£569.76
12	S Parr	17.07.14	£0.00	£0.00	£0.00	£0.00
13	M Shaw	01.04.14	£569.76	£0.00	£0.00	£569.76
14	P Taylor	01.04.14	£634.30	£0.00	£0.00	£634.30
15	S Taylor	01.04.14	£569.76	£0.00	£0.00	£569.76
16	P Watling	01.04.14	£0.00	£0.00	£0.00	£0.00
17	S Yates	01.04.14	£569.76	£0.00	£0.00	£569.76
	Total		£7,471.42	£0.00	£0.00	£7,471.42

JMM

11.05.2015